Setupper Welding
Job Description

Reports To:	Group Leader	**Department:**	Manufacturing
Classification:	Non-Exempt	**Date:**	12/5/11

SUMMARY:

Sets up and operates welding machines according to specifications applying knowledge of machining methods.

ESSENTIAL FUNCTIONS:

- Set conditions on welding machines using pre-tried settings from condition sheets.
- Change jig and tips on welding machines.
- Operate a spot welding machine.
- Complete production based on kanban production.
- Must perform quality checks on parts.
- Troubleshoot jigs, nutfeeder, and welding issues.
- Document production results.
- Required to material handle.
- Required to perform destructive testing on the parts.
- Load components.
- Expected to keep their work area organized and orderly and make sure that production parts, tools, test equipment and documentation are properly stored and maintained.
- They must follow the targets and deadlines set.
- Must follow all the safety procedures, environmental guidelines and company rules and regulations.
- Repetition of certain steps is at the core of this position.
- Other duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Team work is extremely important in this line of work.
- Must be organized and know how to maintain equipment.
- Need to have excellent manual dexterity and should be able to work with detailed objects.
- Able to work rotating shifts.
- Communicate effectively, clearly and concisely, both orally and in writing.

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SUPERVISORY RESPONSIBILITIES:

N/A

WORKING CONDITIONS:

Work is indoors in environmentally controlled conditions.

MINIMUM QUALIFICATIONS:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. However, we prefer the following.

- High school diploma or equivalent.
- Previous manufacturing experience is a plus.
- Must have exceptional problem solving abilities.
- Must be able to work independently as well as with a team.
- Must be detail oriented and organized.

Approved By:		Approval Date:	